

**BOARD OF
DIRECTORS**

Richard C. Brody
President

Laurie Price
Vice President

Nancy Helsley
Treasurer

Beth Burnam
Director

Riki Clark
Director

DISTRICT MANAGER

Jasmine Reinhardt

REGULAR BOARD MEETING

EIGHT-HUNDRED SEVENTY-EIGHTH MEETING

Monday June 22, 2026—6:00 P.M.

Location: RCD District Office, 4505 Las Virgenes Road, Suite 215, Calabasas

Minutes

1. **CALL TO ORDER:** This meeting was called to order by President R.C. Brody at 6:01 PM. A quorum was established with Directors Richard Brody, Nancy Helsley, Riki Clark, and Laurie Price with Associate Director Dennis Washburn also present. Director Beth Burnam and Associate Director Deborah Klein Lopez joined virtually. Various staff members were also present both virtually and in person. Brooks Engelhardt (NRCS) attended virtually.
2. **INTRODUCTION OF GUESTS:** None
3. **PUBLIC COMMENTS:** None
4. **USDA/NATURAL RESOURCES CONSERVATION SERVICE REPORT:** Mr. Engelhardt reported on the NRCS recent activities which included updates for the farm bill program and other NRCS programs.
5. **MINUTES:**
 - A. Approval of minutes for meeting on May 18, 2026. The Board reviewed the minutes and voted to approve them as presented. President R.C. Brody moved to approve. Ms. Price/Ms. Helsley, approved 4-0
6. **FINANCIAL REPORTING:** The district's financial reports were presented through April 2026. Additional discussions were held on how much the district should aim to retain for cash on hand and reserves with 3 months operating expenses discussed for each reserve and cash on hand. It was noted that 50k could potentially be moved into reserves in August of 2026. There were also discussions about the board requesting approval from staff for unbudgeted purchases over 5k.
7. **REGULAR CALENDAR.**

- B. Approval of a Vehicle replacement purchase. The board approved a \$40k purchase for a 4x4 truck for field work to be purchased with 2025-26 funds. President R.C. Brody moved to approve. Ms. Price/Ms. Helsley, approved 4-0
- C. Approval of District work schedule policy. President R.C. Brody moved to approve. Ms. Clark/Ms. Price, approved 4-0
- D. Approval of District Teleconference Interruption Policy. President R.C. Brody moved to approve. Ms. Clark /Ms. Helsley, approved 4-0
- A. Vote for California Special District's Association Board of Directors Seat C for Term 2027-29. Discussion to vote for the incumbent was unanimous.
- B. Resolution No. 2026-06-22 Appointing Shelly Backlar as representative and alternates Jasmine Reinhardt and Richard Brody to the Sepulveda Basin Wildlife Area Steering Committee. President R.C. Brody moved to approve. Ms. Price/ Ms. Helsley approved 4-0.

8. INFORMATIONAL REPORTS:

- A. Staff Reports for May 2026 were presented in the Director's Packets.

9. **DISTRICT MANAGER COMMENTS:** Included in staff report with additional information provided on the impending need to raise 400 million in funds for the next stage of Topanga Lagoon restoration project.

10. **DIRECTORS' COMMENTS/ANNOUNCEMENTS:** Ms. Helsley presented an overview on the results of the national Envirothon. Ms. Lopez announced that she may need to resign from her position on the RCDSMM board in the coming months.

11. **OPEN SESSION COMMENCEMENT:** 7:15 PM

12. **CLOSED SESSION:** Closed session regarding personnel matters began at approximately 7:20 PM and ended at approximately 8:20 PM

13. **ADJOURNMENT:** approximately 8:20 PM

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