

**BOARD OF
DIRECTORS**

Richard C. Brody
President

Laurie Price
Vice President

Nancy Helsley
Treasurer

Beth Burnam
Director

Riki Clark
Director

DISTRICT MANAGER

Jasmine Reinhardt

REGULAR BOARD MEETING

EIGHT-HUNDRED SEVENTY-EIGHTH MEETING

Monday May 18, 2026—6:00 P.M.

Location: RCD District Office, 4505 Las Virgenes Road, Suite 215, Calabasas

Minutes

1. **CALL TO ORDER:** This meeting was called to order by President R.C. Brody at 6:01 PM. A quorum was established with Directors Richard Brody, Nancy Helsley, Riki Clark, and Beth Burnam with Associate Director Dennis Washburn also present. Various staff members were also present both virtually and in person. Brooks Engelhardt (NRCS) attended virtually.
2. **CLOSED SESSION:** A closed session regarding personnel matters was opened at 6:02 PM and ended at 6:13 PM
3. **INTRODUCTION OF GUESTS:** None
4. **PUBLIC COMMENTS:** None
5. **USDA/NATURAL RESOURCES CONSERVATION SERVICE REPORT:** Mr. Engelhardt reported on the NRCS recent activities which included obligations for farm bills, updates on the conservation stewardships programs, and current vegetation survey and structure practices.
6. **MINUTES:**
 - A. Approval of minutes for meeting on March 23, 2026. The Board reviewed the minutes and voted to approve them as presented. President R.C. Brody moved to approve. Ms. Burnam/Ms. Clark, approved 4-0
7. **FINANCIAL REPORTING:** The district's financial reports were presented through March 2026.
8. **REGULAR CALENDAR.**
 - B. Approval of the District's 2026-27 Operating Budget. The board was presented with the 2026-27 Operating Budget with noting that the financial committee

previously reviewed it. President R.C. Brody moved to approve. Ms. Clark/Ms. Burnam, approved 4-0

- C. Approval of policy changes to the Districts Part Time- and Full-Time definitions and benefits. The board reviewed proposed changes to classifications of Full Time and Part Time Employment definitions. President R.C. Brody moved to approve. Ms. Burnam/Ms. Helsley, approved 4-0
- D. Approval of acting/interim role and pay increase for an Education Coordinator for two months. President R.C. Brody moved to approve. Ms. Clark /Ms. Burnam, approved 4-0
- A. Approval to redesignate prior allocated funds for Strategic Plan to Wage Grade Analysis. District Manager Ms. Reinhardt provided information on her experience of conducting strategic plans and ability to move in-house. A example of a compensation analysis that was performed for another California RCD was presented as an example for a wage grade analysis. President R.C. Brody moved to approve. Ms. Helsley/ Ms. Clark approved 4-0
- B. Approval to solicit requests for proposals for a Wage Grade Analysis for approximately \$35k. President R.C. Brody moved to approve. Ms. Helsley/ Ms. Clark approved 3-0, Ms. Burnam absent for vote.

9. INFORMATIONAL REPORTS:

- A. Staff Reports for April 2026 were presented in the Director's Packets. Staff Environmental Designer was present virtually and provided additional information on maps that are available on the LA County websites regarding the SEA project.

10. DISTRICT MANAGER COMMENTS: Included in staff report.

11. DIRECTORS' COMMENTS/ANNOUNCEMENTS: Ms. Helsley gave presented an overview on the results of Envirothon. Ms. Burnam advised that the current Community Wildfire Protection Plan has expired and encouraged the district to work with partners to update.

12.OPEN SESSION COMMENCEMENT: 7:17 PM

13. CLOSED SESSION: Closed session regarding personnel matters began at 7:20 PM and ended at 7:53 PM

14. ADJOURNMENT: 7:54 PM

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