

**BOARD OF
DIRECTORS**

Richard C. Brody
President

Laurie Price
Vice President

Nancy Helsley
Treasurer

Beth Burnam
Director

Riki Clark

REGULAR BOARD MEETING

EIGHT-HUNDRED SEVENTY-SIXTH MEETING

Monday March 2, 2025—6:00 P.M.

Location: RCD District Office, 4505 Las Virgenes Road, Suite 215, Calabasas

Minutes

1. **CALL TO ORDER:** This meeting was called to order by President R.C. Brody at 6:03 PM. A quorum was established with Directors Richard Brody, Nancy Helsley, Riki Clark and Laurie Price with Associate Director Dennis Washburn also present. Director Beth Burnam joined virtually. Various staff members were also present both virtually and in person.
2. **CLOSED SESSION:**
 - A. Consideration of public employment appointment – District Manager position (Cal. Govt. Code section 54957). Closed session commenced at 6:06 PM
3. **INTRODUCTION OF GUESTS:** Brooks Engelhardt (NRCS)
4. **PUBLIC COMMENTS:** None
5. **USDA/NATURAL RESOURCES CONSERVATION SERVICE REPORT:** Mr. Engelhardt reported on the NRCS' current projects.
6. **MINUTES:** Approval of minutes from meetings on January 26, 2026, and February 17, 2026. The Board reviewed the minutes and voted to approve them as presented. President R.C. Brody moved to approve. Ms. Helsley/Ms. Clark, approved 4-0
7. **FINANCIAL REPORTING:** The district's financial reports were presented through January 2026. It was also noted that \$75K could be moved into reserves in May 2026 and current reserve totals are approx. \$300K.
8. **REGULAR CALENDAR.**

- A. The Employment Agreement for the District Manager position was approved and signed. Ms. Price/Ms. Clark, approved 4-0
- B. President Brody acknowledged Associate Director Feldman’s resignation and thanked her for her service.
- C. The staff chair of the DEIJ committee requested a director participate in the committee regarding social impact issues.
- D. Director Helsley requested for the RCDSMM to sponsor the 2026 California Envirothon high school competition program. The board approved a \$2500 budget with staff hours not to exceed 5 hours to be a fiscal sponsor for CA Envirothon. Ms. Clark/Ms. Price, approved 4-0
- E. The board approved Resolution No. 2026-03-3A Authorizing entering into a cooperative agreement with CALTRANS as CEQA lead to conduct the project approval and engineering document (PA&ED) needed to complete 65% design for the Newhall Wildlife crossing project, funded by the wildlife conservation board. Ms. Clark/Ms. Price, approved 4-0.
- F. The board approved Resolution No. 2026-03-03B Authorizing electing to be subject to the Public Employees’ Medical and Hospital Care Act at an unequal amount for employees and annuitants. Ms. Clark/Ms. Helsley, approved 4-0.
- G. The board approved Acting or Interim Appointments of Existing Employees Policy. Ms. Clark/Ms. Price, approved 4-0
- H. The Administrative Operation Manager and Director of Resource Design gave a presentation on District Expansion Mapping Proposals received. The board discussed approval to move forward with contracting with the staff recommendations.

9. **DIRECTOR’S COMMENTS:** Associate Director Washburn presented local watershed maps and requested to have an item on a future agenda for a discussion on potential projects on the east end of Calabasas.

10. INFORMATIONAL REPORTS:

- A. Staff Reports for January 2026 were presented in the Director’s Packets.

11. **ADJOURNMENT:** 7:54 PM Ms. Clark/Ms. Price

12. **CLOSED SESSION:** Adjourned 8:35 PM; discussions on personnel issues

Submitted By: _____

Date: _____

Lisa Rand, Administrative Operations Manager

Approved By: _____
R.C. Brody, president, Board of Directors

Date: _____