

**BOARD OF  
DIRECTORS**

Richard C. Brody  
President

Laurie Price  
Vice President

Beth Burnam  
Director

Nancy Helsley  
Director

Riki Clark  
Director

## **REGULAR BOARD MEETING**

### **EIGHT-HUNDRED SIXTY-FIRST MEETING**

**Monday November 17, 2025—6:00 P.M.**

Location: RCD District Office, 4505 Las Virgenes Road, Suite 215, Calabasas

## **Minutes**

1. **CALL TO ORDER:** This meeting was called to order by President R.C. Brody at 6:03 PM. A quorum was established with Directors Richard Brody, Nancy Helsley, and Laurie Price, Director Berth Burnam and Associate Directors Dennis Washburn and Chris Doran joined Virtually Administrative Operations Manager Lisa Rand and Controller Art Renzi were also present and Brroks Engelhardt NRCS joined virtually.
2. **INTRODUCTION OF GUESTS:**
3. **PUBLIC COMMENTS:** None
4. **USDA/NATURAL RESOURCES CONSERVATION SERVICE REPORT:**  
Mr. Engelhardt reported on the NRCS recent activities which included Conservation plans for crop land and water quality. He also noted that the NRCS is experiencing a shortage of engineers. Mr. Washburn asked if there is any current watershed management of his knowledge in the Arryo Calabasas Watershed and it was discussed that they could speak on the matter further offline.
5. **MINUTES:** Approval of minutes from meetings on September Oct 27, 2025. The Board reviewed the minutes and voted to approve them as presented. President R.C. Brody moved to approve. Ms. Helsley/Ms. Price, approved 2-0, 1 abstained
6. **FINANCIAL REPORTING:** The district's financial reports were presented through October 2025. It was noted that we currently have \$219K in reserves and will be moving \$50K more into reserves in December. Ms. Burnam requested to have a running total of where the district stands against the current budget at future meeting and it was also requested to have a bar graph of staff billed vs. general fund usage. It was also noted that the finance committee approved shorter financial reporting than what has been previously supplied.

## 7. REGULAR CALENDAR.

- A. Review of CARCD Board Resolutions: Resolution were unable to be located prior to the meeting. Ms. Helsey located one resolution brought forward by RCD Tehama for securing more sustainably funding and the board discussed that the proposed resolution is likely unfeasible.
- B. Approval of district background check policy: Ms. Price/Ms. Helsley Approved 3-0
- C. Discussion on how to fund future conferences and networking attendance: There was a discussion to clarify how staff is allocated funds to attend conferences and other networking events after the board was surprised by recent travel for a non-conference event. Mr. Renzi confirmed that there is a budget that the staff has allocated for each department and that the funds were approved by the District Manager. No further discussion was needed.
- D. Update from Personnel Committee on District Manager job search.: Ms. Price gave an update on the search for a new District Manager. She noted that she attended a staff meeting to hear the staff's concerns and that the district has gone bac out with Bob Murray & Associates. She also gave updates that the staff will be able to add 4 members to an ad hoc committee and will be able to supply applicants with questions. There was some further discussion on the posted salary.

8. DIRECTOR'S COMMENTS: Mr. Brody noted that he submitted for his retirement and set a date of July 31<sup>st</sup>.

## 9. INFORMATIONAL REPORTS:

- A. Staff Reports for September 2025 were presented in the Director's Packets.

## 10. ADJOURNMENT: 7:08 PM

Submitted By: \_\_\_\_\_  
Lisa Rand, Administrative Operations Manager

Date: \_\_\_\_\_

Approved By: \_\_\_\_\_  
R.C. Brody, president, Board of Directors

Date: \_\_\_\_\_