

**BOARD OF
DIRECTORS**

Richard C. Brody
President

Laurie Price
Director

Beth Burnam
Director

Nancy Helsley
Director

Riki Clark
Director

District Manager
Tracy Lovric

REGULAR BOARD MEETING

EIGHT-HUNDRED SIXTY-FIRST MEETING

Monday July 28, 2025—6:00 P.M.

Location: RCD District Office, 4505 Las Virgenes Road, Suite 215, Calabasas

Minutes

1. **CALL TO ORDER:** This meeting was called to order by President R.C. Brody at 6:00 PM. A quorum was established with Directors Richard Brody, Riki Clark and Laurie Price, Nancy Helsley and Beth Burnam. Also in attendance were Associate Directors Dennis Washburn Deborah Klien Lopez with Associate Director Esther Feldman joining Virtually. Administrative Operations Manager Lisa Rand and Controller Art Renzi were present in person with District Manager Tracy Lovric joining virtually. Other virtual attendance included Staff member Jelly Kahler, Brooks Engelhardt (NRCS), Glenn Bailey and Lionel Mares.
2. **INTRODUCTION OF GUESTS**
3. **PUBLIC COMMENTS:** Glenn Baily Noted that there was a date change for the Sepulveda Basin Steering Committee meeting. Board Vice President Laurie Proce asked Mr. Bailey if he had knowledge of if the committee works with the San Fernando Valley Mental Health Center.
4. **USDA/NATURAL RESOURCES CONSERVATION SERVICE REPORT:** Summary of NRCS programs and activities by District Conservationists. Including updates on site visits post Mountain Fire and applications for 2025 and 2026 Environmental Quality and Stewardship programs.
5. **MINUTES:** Approval of minutes from meetings on June 23, 2025, and November 12, 2024. The Board reviewed the minutes and voted to approve them as presented. President R.C. Brody moved to approve. Ms. Burnam/Ms. Helsley, approved 5-0
6. **FINANCIAL REPORTING:** Controller Art Rezi gave a presentation of the district's financials throughout June 2025. It was noted that there is a potential for \$50K to be put into reserves in October. There was a discussion to have Mr. Renzi researching what types of interest-bearing accounts the district can retain funds in. There was also a

discussion about potentially adding vendor payment procedures to the district's internal financial policies.

7. REGULAR CALENDAR.

- A. Vote on approval of RCDSMM Updated Employee Handbook. President R.C. Brody moved to approve. Ms. Burnam/Ms. Clark. Approved 5-0
- B. Vote to form a fundraising Committee. President R.C. Brody moved to approve. Ms. Burnam/Ms. Helsley. Approved 5-0. Ms. Burnam volunteered to join the committee and there was a discussion to consult with the Director of Education M. Brody to join the committee.

8. INFORMATIONAL REPORTS: President R.C. Brody requested there be a standing agenda item for updates on the District Expansion.

- A. Staff Reports for June 2025 were presented in the Director's Packets.

9. DIRECTORS' COMMENTS/ANNOUNCEMENTS: Director R. Clark requested to have the Education committee set a meeting soon and to potentially set a standing meeting. Associate Director D. Washburn brought up a Bill that is in development with Senator's Schiff and Padilla offices to expand the boundaries of the Santa Monica Mountains National Recreation Area and that the district should contact them as a potential for help with the district's expansion and boundaries.

10. ADJOURNMENT: President R.C. Brody moved to adjourn the meeting at 6:56 PM Ms. Burnam/Ms. Price approved 5-0