



RCDSMM Resource Conservation District of the Santa Monica Mountains
4505 Las Virgenes Rd Suite 215
Calabasas, CA 91302

April 18, 2025

**REQUEST FOR STATEMENT OF QUALIFICATIONS, AND FOR SEALED PROPOSALS
CONSTRUCTION SERVICES
FOR
Malibu Forestry Unit Nursery Landscape
942 Las Virgenes Rd, Agoura Hills, CA 91301**

Request for Proposals (“RFP”). Resource Conservation District of the Santa Monica Mountains (RCDSMM) is requesting submission of:

- A statement of qualifications (“**SOQ**”); and
- A proposal (“**Proposal**”)

from qualified firms, partnerships, corporations, associations, persons, or professional organizations (“**Contractor**” or “**Firm**”) to perform construction services for **Malibu Forestry Unit Nursery Landscape at 942 Las Virgenes Rd, Agoura Hills, CA 91301**

Contractors that intend to submit a response (“**Response**”) to this RFP must:

- Hold a C-27 license which is current, valid, and in good standing with the California Contractors State License Board;
- See attached sample consulting agreement for other requirements.

Qualifications:

- Contractor demonstrates experience with performance of services within the comparable cities for projects similar in nature to those related to this solicitation.
- Contractor demonstrates successful completion of said projects
- Contractor is familiar with City standards and procedures.

Responses. Interested Contractors are invited to submit a Response as described below.

- **SOQ/Proposals must be received** by the date indicated in the RFQ/P Schedule, with one (1) original copy via email to Clark Stevens, Director of Resource Design at cstevens@rcdsmm.org, with hard copy mailed to **Resource Conservation District of the Santa Monica Mountains, 4505 Las Virgenes Rd Suite 215**

Questions. Questions regarding this RFQ/P must be in writing and directed only to:
Shelly Backlar at sbacklar@rcdsmm.org

RFQ/P Schedule.

The RCDSMM has set the following RFQ/P Schedule that all Contractors must adhere to:

Event / Occurrence	Date / Deadline
RCDSMM Issues RFQ/P	April 20
Deadline for Contractors to submit SOQ/Proposal	May 5

The RCDSMM reserves the right to reject any and all Proposals. The RCDSMM also reserves the right to amend this RFQ/RFP as necessary. All Proposals and attachments submitted to the RCDSMM in response to this RFQ/RFP shall remain property of the RCDSMM

Thank you for your interest in working with the Resource Conservation District of the Santa Monica Mountains.

1. General Information.

- 1.1. Construction Services.** The RCDSMM invites qualified Contractors to submit a Response related to its ability to provide Services, as more fully indicated herein.
- 1.2. Scope of Services.** The selected Contractor for the Project must be willing and able to, in good faith, propose to construct the Project listed in this Request for Proposals.

2. Contractor's Response.

- 2.1. Letter of Interest.** A dated Letter of Interest must be submitted, including the legal name of the Contractor, address, telephone, emails, and the name, title, and signature of the person authorized to submit the SOQ on behalf of the Contractor.
- 2.2. Proposed Personnel/Contractor Team.** Include names and description of the roles for key personnel who would be performing Services for the District.
- 2.3. Contractor's Experience.** Contractor must provide the information for the **3 most recent** projects Contractor has completed.

3. Cost and Schedule Proposal.

- 3.1. General Conditions:** Provide as a **full Project lump sum amount**, Firm's total proposed charge for its General Conditions in its performance of the Work of the Project. Provide a schedule of work. Provide an appropriately detailed and itemized list describing all elements of the proposed General Conditions with subtotals for elements according to the contractor's typical format. The more detailed the description of the subtotals resulting in the project lump sum total, the better. At minimum, provide subtotal costs for the 6 project components described below in attachment no.1

Total of Contractor's General Conditions in its performance of the Work.	\$ _____
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4. Agreement.

- 4.1.** If the RCDSMM is unable to successfully negotiate a satisfactory agreement with terms and conditions the RCDSMM determines to be fair and reasonable, the District may then commence negotiations with the next Contractor that it believes offers the next best value, in sequence, until an agreement is reached or determination is made to reject all submittals.
- 4.2.** Final selection of a Contractor shall be at the sole discretion of the RCDSMM

Attachment No. 1
Malibu Forestry Unit Nursery Landscape

The LA County Fire Safe Demonstration project is a collective effort of the Santa Monica Mountains Fire Safe Alliance. The project provides constituents, tour groups, nursery visitors and other members of the public a location in which to examine different fire safe building materials, diverse roof construction, alternative vents, windows and doors, fire safe landscaping and defensible space requirements. The structure is built within an oak woodland on County property at the Forestry Division's Malibu Forestry Unit. The project site is on the grounds of the Los Angeles County Fire Department's Forestry Nursery, on Las Virgenes Road in the unincorporated portion of Malibu in Los Angeles County.

The projects consists of planting and irrigation, hardscape design, masonry elements, lighting, metalworks and architectural woodwork, Additionally, and add alternate to base bid are elements are metal pergola and composite concrete and steel stairs.

The conceptual site plan shows the new portion of access drive required for maintenance and visitor access. Additional paths will allow visitors access to the gardens and exterior walks around the structure- but will not access to the interior, which will be private storage for the Fire Department's staff use only. The interpretive route will include educational signage describing the landscape and building systems and approaches on display in the project (digital files of the sign design graphics will be provided) at eight locations in the site- four at the perimeter radial path ~50' from the structure and 4 located adjacent to the building itself. The paths themselves will be of porous paving types representing a range of code-compliant options available on the market: from stabilized D.G., to porous concrete, paving stones, and other permeable yet accessible surfaces.

The project is sited to take advantage of the shade provided by an existing stand of Sycamore Trees, which will frame a courtyard for assembly use and constructed of porous paving material, and graded to drain to a bioswale that will capture runoff from the courtyard on the south and west with overflow directed to the existing riparian area to the southwest.

The Project consists of:

Base Bid:

1. Hardscape flatwork: including gravel hardscape, permeable stabilized decomposed granite, stone paving, rock swale, concrete slab flatwork.
2. Landscape: Refer to plant list, Irrigation and Drainage design proposal
3. Lighting: Recessed lights for stone walls.
4. Landscape Masonry Elements: Stoneclad concrete site wall,
5. Metalworks Elements: Metal trellis, Metal stair guardrail, Steel diamond plate stairs,
6. Architectural woodwork: Wood plank fence

Add alternates:

7. Architectural vertical metalworks elements: Metal pergola, per L-5.3
8. Site Improvements: Composite steel and concrete stairs, per L-5.2

Additionally, refer to **Attachment No. 2, 230503 Demo Garden Construction Set.**

1. Termination.

- 1.1. **Termination by RCDSMM.** The services described in this Exhibit may be terminated at any time without cause by RCDSMM upon fourteen (14) days written notice to Contractor. In the event of such a termination by RCDSMM, the RCDSMM shall pay Contractor for all undisputed services performed and expenses incurred per this Exhibit as of the date of termination, supported by documentary evidence.
- 1.2. **Ownership of Records.** It is mutually agreed that all materials prepared by Contractor under this Exhibit shall become the property of the RCDSMM and Contractor shall have no property right therein whatsoever. Contractor hereby assigns to RCDSMM any copyrights associated with the materials prepared pursuant to this Exhibit. Immediately upon termination and upon written request, the RCDSMM shall be entitled to, and Contractor shall deliver to the Contractor, all data, drawings, specifications, reports, estimates, summaries and such other materials and commissions as may have been prepared or accumulated to date by the RCDSMM in performing this Exhibit (the "Termination Material") which is not Contractor privileged information, as defined by law, or Contractor's personnel information, whether such Termination Material is in draft or final form.