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REGULAR BOARD MEETING

EIGHT-HUNDRED SIXTY-FIRST MEETING

Monday February 24, 2025—6:00 P.M.

Location: RCD District Office, 4505 Las Virgenes Road, Suite 215, Calabasas

The meeting can also be accessed remotely via Zoom. Members of the public are able to watch/listen to the meeting and provide comment at appropriate times by selecting this link:

<https://rcdsmm-org.zoom.us/j/83062285194?pwd=UG5hVlF4Z3NBRjNHR2RyWjNBclY2UT09>.

You may also join the meeting by dialing the following phone number: (669) 900-6833 and entering the meeting ID and passcode: **Meeting ID: 830 6228 5194 Meeting Passcode: 370601**

AGENDA

Information about, and copies of, supporting materials for agenda items are available for public review at the RCDSMM office at (818) 597-8627. A fee may be charged for copies.

1. CALL TO ORDER
2. INTRODUCTION OF GUESTS
3. PUBLIC COMMENTS
This is the time set aside for those wishing to address the Board on matters which fall under the Board's jurisdiction. If the matter you address is not on the agenda, Directors may not discuss or take action on comments made here except to put the matter on the agenda, at their discretion, for a future Board meeting. If the matter you address is already on the agenda, the Board will consider your comments when making their decision. Each commenter will have a time limit of three minutes.
4. USDA/NATURAL RESOURCES CONSERVATION SERVICE REPORT:
Summary of NRCS programs and activities by District Conservationists.
5. MINUTES: Approval of minutes for meeting on January 27, 2025.
6. FINANCIAL REPORTING: Presentation of expense & other reports, through December 2024 (not included in emailed packet).
 - A. Report on Reserve Fund replenishment (*verbal*)

7. REGULAR CALENDAR

- A. Post fire invasive Arundo control: Guest Bill Neill
- B. Request from Director Nancy Helsey for approx. \$1,500 to pay for Envirothon website.
- C. Updating board members and acquiring wet signatures for Cal TRUST accounts.
- D. Request for districts signature on letter seeking congressional support for federal funding of the USC Sea Grant programs for Fiscal Year 2026

8. INFORMATIONAL REPORTS:

- A. Staff Reports for December 2024: *(not included in emailed packet)*
 - i. Summary of general fund vs. billed hours
 - ii. Clark Stevens, [Director](#) of Resource Design
 - iii. Dan Cooper, Principal Conservation Biologist
 - iv. Rosi Dagit, Principal Conservation Biologist
 - v. Marilyn Brody French, Education & Engagement Director
 - vi. Shelly Backlar, Director of Community Resilience

9. DISTRICT MANAGER'S COMMENTS/ANNOUNCEMENTS

10. DIRECTORS' COMMENTS/ANNOUNCEMENTS

11. ADJOURNMENT

12. CLOSED SESSION

- A. Public Employment; District Manager position (Cal. Govt. Code section 54957)

Persons with disabilities may contact the Administrative Operations Manager at 818/597-8627 at least 24 hours before the scheduled meeting to request receipt of an agenda in an alternative format or to request disability-related accommodations, including auxiliary aids or services, in order to participate in the public meeting. Later requests will be accommodated to the extent feasible.

	Feb-25	Mar-25	Apr-25	May-25
RCD Cash Flow Forecast 02/21/25				
Beg Bal 02/21/2025	239,338	235,808	260,492	231,839
Collections				
Pass Through Revenue				
Deposits in Transit	2,660			
A) Wildlife Conservation Board Top Lagoon	-	298,038	254,351	205,127
CA State Coastal Conservancy	-	-	100,681	78,581
CA State Parks	-	42,819	3,597	13,235
Ca Dept of Fish and Wildlife	-	9,565	3,339	19,094
Other Deposits	-	-	63,052	94,138
Total Pass Through Revenue	2,660	350,422	425,020	410,174
Non Pass Through Revenue				
A) CA Dept of Forestry & Fire Protection	-	-	18,422	23,900
Other Non Pass Through Deposits	-	126,847	28,306	10,500
Property Tax Revenue		1,700	104,000	72,000
Total Non Pass Through Deposits	-	128,547	150,728	106,400
Total Deposits	2,660	478,970	575,748	516,574
Check/Payments				
Pass Through Payments Top Lagoon	-	(266,640)	(290,168)	(149,450)
Other Pass Through	-	(7,645)	(84,233)	(157,476)
Payroll	-	(140,000)	(140,000)	(140,000)
Other Operating Expenses	(6,190)	(40,000)	(40,000)	(60,000)
Total Payments	(6,190)	(454,285)	(554,401)	(506,926)
B) Transfer to Reserve Account	-	-	(50,000)	-
EOM Estimated Balance	235,808	260,492	231,839	241,488

Notes:

February Forecasted Deposits	392,976
C) Deposits February MTD	281,514

- A) WCB/CA Dept of Forestry & Fire May 2025 Forecast based on current budget projections.*
- B) 50k April Transfer to Reserve Account is contingent upon receiving property tax revenue*
- C) February 2025 deposits lower due to timing of pymts rec'd.*

RCDSMM
A/R Aging Summary
As of February 21, 2025

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total	Notes
1717 Old Topanga Cyn. LLC				30.00		30.00	
CA Dept. of Fish and Wildlife	627.28	9,564.98				10,192.26	
CA Dept.of Forestry & Fire Protection	18,422.41	12,859.84	9,360.68			40,642.93	
CA Fire Safe Council					28,550.00	28,550.00	2022 Audit adjustment - To be reclassified
California State Coastal Conservancy	23,309.16			11,148.33	66,223.96	100,681.45	
California State Parks	3,597.04	4,684.43		7,851.25	20,186.32	36,319.04	
Children's Community School	600.00					600.00	
City of Los Angeles, Dept of Parks and Recreation		1,396.32				1,396.32	
Emilie Ritchen Elementary School					770.00	770.00	
Frank Del Olmo Elementary	770.00					770.00	
French International School LILA		500.00				500.00	
James Foster Elementary School				800.00		800.00	
Ken Sampson					3,120.00	3,120.00	
Lemay Elementary School			550.00			550.00	
Malibu Foundation		1,652.16				1,652.16	
Micah Semler					5,646.44	5,646.44	
NA					-28,423.00	-28,423.00	2022 Audit adjustment - To be reclassified
National Fish and Wildlife Foundation - Woolsey	19,075.50	16,859.50	15,228.75			51,163.75	
Natural Resources Conservation Service					70,776.76	70,776.76	02.21.2025 - Rec'd request from NRCS to provide clarification on billing. Moving closer to getting approved for pymt.
New Roads School 90404					285.00	285.00	
Rio Del Valle					395.00	395.00	
Ron Drori					540.00	540.00	
The Boeing Company					1,761.60	1,761.60	
Trevor Wright					787.93	787.93	
Trinity Pacific Christian School	500.00					500.00	
Valerie Quiroga					655.00	655.00	
Wes Myers	1,482.73					1,482.73	
Wildlife Conservation Board	151,416.42	169,166.50	298,038.43		3,488.96	622,110.31	
TOTAL	\$219,800.54	\$ 216,683.73	\$ 323,177.86	\$ 19,829.58	\$ 175,578.97	\$ 955,070.68	

Subject: Support USC Sea Grant: Sign Our Congressional Letter Today!

Support USC Sea Grant: Sign Our Letter Today

USC Sea Grant is reaching out to our partners and supporters in California to request your signature on a letter we will be sharing with our state representatives in Washington, D.C., in early March.

[The letter](#)* asks our state congressional representatives to support federal funding for the Sea Grant Program in fiscal year (FY) 2026. The Sea Grant Program is funded in the Commerce-Justice-Science (CJS) appropriations bill and is in the National Oceanic and Atmospheric Administration (NOAA)'s Operations, Research, and Facilities (ORF) Account within the Office of Oceanic and Atmospheric Research (OAR).

As constituents and beneficiaries of USC Sea Grant, we hope you see the value that our program brings to the state. Additionally, coastal communities across the country are protected and supported thanks to the Sea Grant national network, which engages in important activities around resilient communities and economies, sustainable fisheries and aquaculture, healthy coastal ecosystems, environmental literacy, and workforce development.

We respectfully ask for your support in funding the Sea Grant Program in FY 2026 appropriations.

Sincerely,

Karla Heidelberg, Director, USC Sea Grant

Phyllis Grifman, Executive Director, USC Sea Grant

*Dear California congressional delegation:

We, the undersigned constituents from California, are writing to urge your support for federal funding for the University of Southern California (USC) Sea Grant Program in fiscal year (FY) 2026. USC Sea Grant is funded in the Commerce-Justice-Science (CJS) appropriations bill and

is in the National Oceanic and Atmospheric Administration (NOAA)'s Operations, Research, and Facilities (ORF) Account within the Office of Oceanic and Atmospheric Research (OAR).

As one of the 34 Sea Grant programs, each year USC Sea Grant receives a portion of the annual appropriation to Sea Grant. USC Sea Grant partners with local, state, regional, and national organizations to meet the legally required match of \$1 dollar for every \$2 federal dollars, which increases the impact of every federal dollar. **We benefit from this, as this money is invested in Sea Grant staff and their work in communities right here in the state.** For example, over the last four years, USC Sea Grant worked with the State Water Resources Board to fund critical research on the deep water DDT pollution off the Los Angeles coast; partnered with local aquaculture producers and a non-profit community organization to pilot a seafood distribution framework that expands sustainably grown aquaculture products to new food markets in a historically under-resourced community of South Central Los Angeles; supported approximately 30 communities with the best available science and modeling tools as they create resilience plans for future sea level rise and extreme weather events; and educated over 100,000 K-12 students through their education programs.

In addition, **USC Sea Grant has always stepped in when crisis strikes.** In 2019, following a major pipeline oil spill on the coast, USC Sea Grant hosted a West Coast Regional Workshop to improve oil spill preparedness and response. Following the 2021 Huntington Beach oil spill, they rapidly developed a StoryMap site which was leveraged by resource managers, educators, and media to support their efforts in addressing public confusion and interest in the response. Most recently, following the aftermath of the destructive fires in Southern California, USC Sea Grant is helping to coordinate post-fire water quality testing at coastal sites and local watersheds to protect public health.

As constituents and beneficiaries of USC Sea Grant, we cannot overstate the value Sea Grant brings to our state. In addition, coastal communities around the country are protected and supported thanks to the Sea Grant national network's important activities around resilient communities and economies, sustainable fisheries and aquaculture, healthy coastal ecosystems, environmental literacy, and workforce development. I respectfully request you support funding the Sea Grant Program in FY 2026 appropriations.

Thank you for your consideration, and please reach out if we can be of further assistance.

Respectfully,



Report of Activities- for February 20, 2024 RCDSMM BOD meeting

Clark Stevens, Architect, NCARB
Director of Resource Design

- **JANUARY total hours = 184**
- **62.25 hours GF (33.8% of total)**

Administrative tasks

Staff Administrative activities:

- bi-weekly Leadership Staff meetings (with District Manager, Senior Conservation Biologists, Education Coordinator, Resilience Coordinator, acting Controller, Office Manager)
- monthly All-Staff coordination meeting
- one or two meetings per week with office manager/HR
- weekly meeting, plus calls, emails with District manager
- input to post-fire communications including press interaction
- buildings contractor still working on bid for consideration/construction of front office enclosure- on hold after discussion with DM
- completed Ethics Training begun

New Business Development, Stakeholder Interaction

Franklin/Palisades/Eaton Fire response*

ReHOME Tool

Feasibility of production of automated Rapid Resilient Replacement approval and construction documents for homes destroyed by fire continues to be confirmed, and we expect a full description, diagram and budget within two weeks. The Eaton and Palisades fire involves the planning and building approval systems of Malibu, LA County, and the City of Los Angeles. Private sector professional response has coalesced through AIA LA, and LA County Public sector response through a Commission established by Supervisor Horvath. We have coordinated with both entities and have support for the development and promotion of the ReHome Tool when complete. We will develop funding strategy in the coming month, likely both philanthropic and municipal/county support. We expect the delivery of an equitable, free and rapid construction set and recommended budget tool for up to 3,000 home-loss families to be quickly fundable through philanthropic sources.

Again, these "Permit Sets" would be tailored to the three jurisdictions in our SOI that had home/structure loss- City of Malibu, LA County, City of LA (Pacific Palisades)- with integrated specifications for added fire resilience and resource conservation (low impact development standards). Of particular importance will be radiant heat responsive upgrades to side walls within 30' of neighboring structures, as radiant heat ignition seemed to be the dominant source of home loss in interior neighborhoods of Palisades and Altadena. Earliest deliverable from the ReHOME tool would include an updated, systems-based budget recommendation to identify insurance shortfalls and provide residents critical information in the most difficult material decision they will likely have ever made as fast as possible. Objective is to speed up and fully fund the design and cost estimating stage for all who lost homes, to inform the decision process for displaced residents before too much of insured amounts are spent; "stay, rebuild, rebuild smaller, or sell?".



Development continues to involve Nearmap engineers, and recently added an ESRI GeoBIM and AI engineering advisor. Initial LA County planning meeting led to support of the concept. City of LA has been engaged through Planning Departments City Ecologist, and Mayor Bass' Public Works staff lead.

SOI conversion to District expansion

District Manager is coordinating with LAFCo to identify way forward on survey approval

Sepulveda Basin Wildlife Area Restoration Design Plan

Completed grant proposal to CalFire; awaiting response

LA River Flows Advisory Committee

No work this month

Chatsworth Nature Preserve

Chatsworth Nature Preserve "Collaborative" (NPD for upcoming DWP Resource Planning and Management RFP)– no meeting

Santa Monica Bay Restoration Committee (Vice-Chair/Executive Council)

- now serving as alternate- no meeting this month

SM Mts Fire Safe Alliance (SMMFSA)

- Much of my general fund time since last report has been focused on communications and coordination with our staff and partners regarding response and restoration

City of Malibu Environmental Review Board

- meeting cancelled last month due to Palisades fire, ERB meetings suspended until further notice

Linkage Implementation Alliance

- no meeting last month

Director of Resource Design/Principal Architect tasks (contracted/billable work):

Resource Design Department

Weekly staff meetings with Environmental Designer, consulting designer, Resilience Coordinator, Project managers

Southern LA County Connectivity Master Plan

- Final funding replacement of CDFW commitment (\$750,000) by WCB utilizing remaining general fund from 2024 is on consent calendar for February 25
- Coordinated with team members (Stillwater, LA City and LA County environmental/sustainability planners, regulatory consultant) to finalize scope and subcontracts
- as with NFWF below, we have opportunities for initial planning and "case studies" to inform Palisades and Eaton Fire recovery process.
- The first of these is an Interface Conservancy incentive program. This would provide an alternative sale/donation (or "discounted sale") option to provide market competitive option to obtain coastal and high ecological value/high fire risk wildland and wildland edge properties in critical resource areas



Newhall Pass Wildlife Passage Project- Lead Architect and Planner

- Kickoff meeting for PID phase of Caltrans is scheduled for first of next month
- weekly meetings with RCD project manager; weekly in-house design progress meetings with in-house design team (only one last month), bi-weekly engineering design meeting and permitting meeting

Tejon-Castaic Connectivity TAC (1-5 working group)

- no meeting last month

Topanga Lagoon Restoration Project- Lead Architect and Planner

- Limited team coordination meetings pending direction from DPR regarding loss of Ranch Motel and restaurant structure
- design meeting content limited to bridge design which continues to proceed

Rindge Dam Removal Project- Sheriff's overlook Interpretive, Landscape, and Architectural Design

- participated in team meetings particular to public outreach strategy and Dam/sediment removal design alternatives

Manzanita School, Old Topanga Canyon

- limited work this month; client meeting scheduled for coming month

Seminole Springs Dam Spillway and Reservoir Restoration Planning Project ("La Sierra Watershed Sediment Reduction Project")- funded by

- First TAC meeting completed
- First Seminole community workshop completed
- creation of design and engineering presentations for above was primary work product this month

Community Resilience Department

NFWF Woolsey Fire Recovery Grant, Calfire HIZ program grant

- weekly coordination meeting to further tasks under the grant
- Weekly meetings with Community Resilience Coordinator and team on existing CalFire HIZ and education grants
- investigated grant tasks that can be accelerated and pivoted to provide response to/support after recent fires; for example the defensible space concept plans typologies (interior block WUI model can serve as model for typical Palisades parcel re-build)

31 January 2025

From: Rosi Dagit

BOARD REPORT FOR January 2025

1. Topanga Turtle Project Funded by RCD Turtle donations 3064 (0 hours)

No action this month.

2. WSP Mentoring (0.75 hours GF)

Schedule with Dray.

3. School Programs 5000 (0 Hrs. contract)

No action this month.

4. Topanga Lagoon Restoration Planning 3226 (5.25 hrs)

Prepared monthly report. Worked on revised schedule and invoicing. Supervised water quality testing.

5. CDFW CEQA Grant 3238 (0 hrs)

No charges this month.

6. WCB Topanga Lagoon Grant 3247 Part 1 (7.5 hrs)

Prepared monthly report and invoice. Coordinated with MN and Caltrans regarding project report, design, and landowner agreement. Project Team coordination calls. Reviewed invoicing and reporting.

7. CDPR Malibu Snorkel Survey 3244 (0.25 hrs)

Prepared invoice and monthly report, reviewed data. Supervised HOB0 data and graphing.

8. CDFW Genetic Conservation Plan 3243 CDFW (0.75 hrs)

Prepared monthly report. Received NOP for revised budget. Awaiting arrival of initial materials for the holding facility.

9. WCB Oak Restoration 3248 (Task 1 0 hrs)

No action this month.

10. Topanga Elementary School Oak Violation Contract 3246 (Task 1: 2.75 hrs; Task 2: 0 hrs; Task 3: 0 hrs, Task 4: 0 hrs)

Response to comments from Regional Planning and LAUSD coordination.

11. WCB Topanga Lagoon Grant 3251 Part 2 (7.5 hrs)

Prepared invoice and monthly rpt. Calls with Caltrans, MN and Project team to coordinate next steps.

12. Topanga Snorkel 3252 CDPR (.25 hrs)

Hobo problem solving in progress.

13. 3117 Fire Response (71 hrs)

Solicited donations, coordinated rescue of 760 tidewater gobies on 1/17/25 and the rescue of 271 trout on 1/23/25. Lots of coordination with Parks, Caltrans, DBH regarding access and site conditions. Responded to community concerns regarding EPA use of Topanga lagoon site for staging hazardous materials. Worked with CDFW and NMFS and TNC to coordinate transplanting of trout to the wild. Oversaw staff

contributions to obtaining needed supplies. Submitted emergency grant proposal to Sea Grant to assist with fish rescue costs.

1009 NEW PROJECT DEVELOPMENT (9.5 hrs)

Worked with Dan, Tracy and Alyssa on emergency grant proposals for post fire recovery.

Other projects- (1 hours GF)

LA Times interview

Administrative Duties (GF hours)

- Responded to calls and emails.
- Met with leadership team
- Worked with Lisa, Art and Hyla to straighten out invoice issues.
- RCD staff and leadership meetings
- Met with Bio team to coordinate schedules and other grants, projects
- Reviewed biology staff timesheets
- Provided detailed work schedule and directions for bio team
- Completed and submitted annual reports for our USFWS, NMFS and CDFW permits
- Met with Tracy regarding contracts

Holiday – 16 hours Vacation Leave –8 hours Sick Leave- 0 hours

Total GF hours billed= 44.75 (permit renewals in progress)

Total Billable hours = 122.5

6 Feb. 2025

From: Daniel S. Cooper

BOARD REPORT Jan. 2025

General Fund (1005; 61 hrs)

- Supervised staff (Bella Isles).
- Represented RCDSMM at meetings for Sepulveda Basin Wildlife Areas Steering Committee (1/28) and LaKretz Center for Conservation Science postdoc selection committee (UCLA; 1/29).
- Continued working on papers on oak restoration (w/ Alyssa Morgan) and *Lupinus* distribution.
- Responded to misc. calls and emails.
- Represented RCDSMM at (Santa Monica Mountains) Environmental Review Board (“ERB”) meeting for Los Angeles Co. Dept. of Regional Planning.
- Urban Nature Research Center meetings; coordinated by Greg Pauly (Curator, Herpetology) (1/21)

Business Development (1009, 40 hrs)

- Worked on numerous new grants and contracts, including new projects involving LA Co. SEA’s (Sensitive Env. Areas), Sepulveda Basin/CalFire “season immersion”/non-native species control grant, Lewis & Clark collaboration on oak monitoring; various bio assessments.

Training (1010, 0 hr)

Major Grants (24 hrs)

- Continued biological survey for Manzanita School (Topanga).
- Responded to comments on Topanga Elementary School oak woodland mitigation.
- Initiated RCDSMM’s involvement in “Los Angeles Raptor Study”, now in its 9th year (was completely run/funded by Friends of Griffith Park).

“4000” Projects (individual clients to conduct assessments/comment on resources, biological reports, etc.) (7 hrs)

- Statements of Habitat/Biological reports for private residences in the SMM/Sphere of Influence.
- Work on development of land bank for eastern Santa Monica Mountains with local residents, focusing on California Walnut Woodland, mountain lion connectivity, and riparian resources.
- Work with Malibu Foundation on evaluating urban food gardens and native “pollinator gardens” in Santa Monica.

Misc. (e.g., talks, media)

- (related; not billed): Continued part-time Lecturer position in the Dept. of Biological Sciences at CSULB (teaching Ornithology Fall/Spring), and in the IoES program at UCLA (mentoring senior practicum students, Winter).

Sick: 14 hours
Vacation: 0 hrs
Holidays: 16 hrs

February 24, 2025 Board Report, Community Resilience Department

Shelly Backlar, Community Resilience Director
Newhall Wildlife Crossing Project Manager

January Update

Newhall Wildlife Crossing- WCB grant

- We have a signed Cooperative Agreement with Caltrans to begin the PID/PEAR phase of the Environmental Compliance process.
- We are proposing a March kick-off meeting with Caltrans to begin this phase.

Community Resilience- Various grants. CR Team:

- Our new Wildfire Program Assistant, Molly Ross (they/them pronouns), started on January 6.
- The January 7+ Palisades, Eaton and other fires changed us personally and professionally.
 - We had scheduled HIZ evaluations in Topanga Canyon, Pacific Palisades, and Malibu for Friday, January 10 and Saturday, January 11; many who had scheduled lost their homes.
 - There has been an outpouring of support from funders, and an increased demand for our HIZ Evaluation services.
 - We received a surge in Home Ignition Zone evaluations during and after the Palisades and Eaton fires. We are averaging about 15 new signups per week in 2025, with the most signups coming from Agoura Hills and Topanga.
- The CR team collaborated with a homeowner in the Beverly Crest HOA, housing for UCLA faculty, to schedule HIZ Evaluations for 25 households. Evaluations took place on January 31st – the most evaluations we have ever done in one day. They have expressed interest in continuing to collaborate with us and plan to collaborate with their HOA to make some of these upgrades described in their evaluation reports.
- We attended and spoke about our HIZ Evaluation program at the Agoura Fire Safe Council's annual Strategic Meeting. They have ambitious goals (300-500 evaluations), and we are working through details on how we can best work together now.

Regenerative Agriculture- NRCS Capacity Building grant

- The Regenerative Agriculture grant was completed in September.
- We are uncertain about whether there will be future funding and partnership opportunities with NRCS under the current administration.

Urban Wildlife Connectivity Plan for South Los Angeles County- Grant proposal WCB/CDFW/WCN

- We have begun collaborating with subcontractors, Stillwater Sciences and Occidental College, to talk about project approach, scopes of work, and to work through contracting.
- As requested by the Wildlife Conservation, we submitted an Augmentation Request to cover costs associated with our unfunded CDFW request. The Augmentation Request is scheduled to go in front of the WCB as part of their consent calendar at their February board meeting.

Project Hours 80.25 (48%)

General Fund (leadership + staff meetings, + grant writing) 87.25 hours (52%)

BOARD OF DIRECTORS

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Director

EXECUTIVE OFFICER
Clark Stevens

To: Board of Directors, RCDSMM
From: Marilyn Brody French, Director of Education
Re: Education Department Report January 2025

Programs Delivered

- 0 Virtual Lessons - Rio School District
- 5 Field Programs - SBWR + LA City Youth Program
- 0 WiLD CiTY

RCDSMM Leadership Responsibilities

- Attend, contribute to, and record/distribute minutes for Leadership Meetings, All Staff meetings, and Third Tuesday meetings
- Mitigate staff issues through creation and implementation of organizational structure, communication pathways, policies and procedures
- Contribute to hiring procedures and support newly hired staff
- Participate in DM hiring process, coordinate CARCD conference attendance

Education & Engagement Department Responsibilities

- Partner communication: Audubon, Rio Schools, NPS, State Parks, WSP
- Hold weekly department meetings with core staff
- Hire, onboard, train, and support education department staff
- Direct education staff to maintain and implement existing dept programs
- Develop and implement novel education & engagement programs
- Apply for and track funding sources across dept programs
- Create and maintain administrative and financial documents within dept

Trainings

- None

Education & Engagement Department Highlights

January was a challenging month with lots of disruptions due to the firestorms. Many cancellations and rescheduling along with supporting educators through the pain and challenges of the horrors we all witnessed unfolding. Preparations for virtual programs, WiLD CiTY and field program as well as grant writing all took place in January as well.

January General Fund to Billed

